
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin Clerk: Katrina Baker MBE CiLCA

FINANCE & AUDIT COMMITTEE

Minutes of the meeting held on Monday, 23rd February 2026 at 8.00pm at Hollinswood Neighbourhood Centre.

Present: Councillor H Unwin
Councillor S Unwin
Councillor J Johnson
Councillor P Cranfield
Councillor Vaughan-Hodkinson
Councillor J Creed
Councillor P Farrar

In Attendance: Katrina Baker, Clerk

FA26/149 Welcome
Councillor H Unwin welcomed everyone to the meeting and thanked them for attending.

FA26/150 Apologies
Councillor Snell Holiday

It was proposed by Councillor S Unwin, seconded by Councillor Creed, all were in favour and thus it was

RESOLV ED that the apologies be accepted.
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FA26/151 Declarations of Interest
Details as per the registered list.

FA26/152 Minutes of the meeting held on 12th January 2026
It was proposed by Councillor Cranfield, seconded by Councillor Vaughan-Hodkinson, with one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 12th January 2026 are a true record and they were signed by the Chairman.
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FA26/153 Matters Arising, for information
Unfortunately, there was a lot of confusion on social media following the press release relating to this Council's decision on the budget and precept request for 2026/27. This

included comments relating to the TWC budget and also other local councils across the Borough.

However, the parish council only received one request for further information – the Clerk had met with the resident and following explanation, she was content with the council's decision.

FA26/154

Financial Reports

a) Balances and Investments

The reconciled accounts for January 26 had been circulated to all Members.

Expenditure of £500 and over is available on the website.

The total balance at the end of January 2026, is £171,654.19.

The balance with CCLA is £85,000 and interest is received monthly. A VAT repayment of £1055.45 had been received into the current account.

b) Payment Authorisations

Copies of the January / February payment authorisations were available for members to observe and were signed by Councillor Johnson. This is following confirmation by Councillors S Unwin, J Johnson and S Snell before payments are made.

c) Grant Applications

Boys Brigade

Following the Members' request for further information, the Brigade had confirmed the bank balance in January was £1350.00 as a grant had been received. This account relates solely to this Brigade and has three bank signatories.

A copy of the Boy's Brigade Memorandum & Articles of Association (Constitution) had been circulated to all Members.

Having read the Constitution, members had concerns over some of the content.

However, the 1st Boys Brigade and Girls Association, from Meeting Point House, do support local young people from our Parish and attend our events. Taking this into consideration, it was proposed by Councillor S Unwin and seconded by Councillor H Unwin that £200 be granted in support of the organisation. At the vote, four were in favour, two were against and one abstained. It is therefore

RECOMMENDED that a grant of £200 be awarded to 1st Boys Brigade and Girls Association.
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FA26/155

Governance Reports

a) Risk Management Policy & Plan

The updated policy & plan had been circulated and appears on the website. Members raised no questions and the Clerk confirmed that there was no action required.

b) Accidents and Near Misses

There were none in relation to the work of the Parish Council.

c) IT Policy

A copy of the revised document, as per the NALC model, had been circulated and it was proposed by Councillor Johnson, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it is

RECOMMENDED that the IT Policy, as circulated, is adopted and should appear on the website.

FA26/156

Other Urgent Matters

Members are aware that a Special Fund (with associated cost) will appear on the Council Tax Bills which will be received by residents in the coming weeks. In order that the Parish Council can respond to questions that come forward, it was agreed that information should be obtained from TWC.

What does this Special Fund pay for?

What is it being spent on (in detail)?

How are the costs established?

FA26/157

Date of the next meeting

27th April 2026

8pm.

Council Chamber

There may be a requirement for a further meeting, which will be called by the Chairman, if needed.

The Chairman thanked Members for their important contributions to this important meeting and closed the meeting at 8.30pm.

Signed**Date**